



Policy Title	Academic Standing - Undergraduate
Policy Number	Policy #3 (presented at Senate November 24, 2021 and Ed Council December 1, 2021 with amendments)
Policy Category	Academic Policies
Policy Responsibility	Registrar's Office

1. PURPOSE/OBJECTIVES

The College assigns grade notations in order to assign merit in student achievement, consistent with other Canadian post-secondary institutional practices. All students at the College are expected to maintain a satisfactory standard of academic performance and will have their academic standing reviewed on a term-by-term basis to ensure that they are provided with timely feedback on their academic performance. The purpose of this policy is to define the levels of academic standing at the College and the meaning of a student's academic record.

2. GRADING NOTATION

4.33	90-100	A+	A Range - Excellent
4	85-89	A	
3.67	80-84	A-	
3.33	76-79	B+	B Range - Good
3	72-75	B	
2.67	68-71	B-	
2.33	64-67	C+	C Range - Acceptable to minimum
2	60-63	C	
1.67	55-59	C-	
1	50-54	D	Minimum pass
0	0-49	F	Fail
		W	Withdrawal
		I	Incomplete

GRADUATION:

In order to graduate with a College Associate's or Bachelor of Arts degree, students are required to have a 2.0 CGPA.

WITHDRAWAL:

A student may withdraw until the withdrawal deadline (see also Academic Concession policy). A "W" will be assigned.

INCOMPLETE:

A temporary standing given to a student who has outstanding course work at the time of final grade submission. A student with an Incomplete standing will receive a notation "I" on the transcript and is given three (3) weeks from the release of final grades to complete the requirement(s) or the final grade is computed counting the missing assignment(s) as zero (o) (see also Academic Concession policy).

3. ACADEMIC STANDING NOMENCLATURE

Academic Standing for undergraduate students at the College is defined and recorded as follows for the purpose of recognizing student success in awarded degrees:

High Distinction: Students who have a cumulative grade point average (CGPA) of 4.33 (A+) will be placed on the President's/Principal's List, as having acquired High Distinction, which indicates exceptional academic standing at the College.

Distinction: Students with a cumulative grade point average (CGPA) of 3.75 or better will be placed on the President's/Principal's List as having acquired Distinction.

Good Academic Standing: Students with a cumulative grade point average (CGPA) of 2.00 or better are considered to be in good academic standing at the College.

Academic Probation: A student who has a cumulative grade point average (CGPA) below 2.00 will be placed on Academic Probation. A student on Academic Probation will be contacted by the College in order to receive academic advice, which could include restricting registration. The student will remain on Academic Probation until such time that his/her CGPA and TGPA are 2.00 or better. If a student's CGPA is less than 1.0, he / she will be subject to registration restrictions.

A student whose standing is Academic Probation is ineligible to receive a Letter of Permission.

4. SCOPE

This policy is applicable to all undergraduate students at the College, and refers to a student's overall academic performance, not performance in individual classes or programs. Academic standing is determined only on course work taken at the College and is not affected by courses taken at other institutions.

5. DEFINITIONS

Cumulative Grade Point Average (CGPA): A cumulative grade point average is an indication of a student's academic performance in all courses taken in all terms at the College. The cumulative grade point average is used to determine a student's academic standing for the purpose of awarding scholarships, awarding a degree or for transfer to

another post-secondary institution.

Term Grade Point Average (TGPA): The term grade point average is calculated on one term of course work. The Term Grade Point average is used to determine a student's academic standing at the College.

6. APPENDICES

7. RELATED POLICIES OR LEGISLATION

Academic Appeals
Academic Concession Policy
Fair Warning Policy
Grading Practices

History	
Origination Date	
Effective Date (Term)	Fall, 2021
Amendment Date(s)	
Next Review Date	[3 years after date of approval]